

MINUTES OF THE PETE'S LAKE WATER USERS SOCIETY BOARD MEETING
BY ZOOM – Tuesday, April 6, 2021

ATTENDANCE:

DIRECTORS – John Martin, Doane Grinnell, Neil Matheson, Barbara Smith, Jonah Spiegelman

SECRETARIAL ASSISTANCE – Terry Theiss

CALL TO ORDER – 9:32am

Minutes of previous meeting had been approved via email.

OLD BUSINESS

1. **qRD Communications Update** – The qRD has been notified of our recommendations for the wording of a sign to be posted at the boat ramp.
2. **New Member/Transfer of Membership Policy** – The final draft of this new policy will be sent to board members following the meeting. The board hopes to adopt it soon.
3. **Road Barriers at Lake** –William Shulba has been asked to look into whether the barrier, which uses pressure-treated wood, causes a problem. We have not had a response to date.
4. **Report of System Flush** – The flush went very well. Five leaks were found and repaired, and a section of line was identified that should be replaced sooner than later. It was a great team effort.
5. **Update on Meters** – We have the new meters. They are being tested, and we are learning about their programming and data retrieval, plus electrical needs. Ray is pleased so far. Daniel Jacobs has recommended a particular type of battery, plus he has a controller for us. We have received permission from Magic Mt. Land Co-op to install solar panels on the community garden site, which will power the meters. We need to find some 12-volt solar panels.
6. **Update on Letter to Magic Mt. re: test holes** – The draft letter to Magic Mt. Land Co-op is nearing completion.

NEW BUSINESS

1. **Maintenance Position** – Pachel Smith will be offered the maintenance position, from which Barry Churchill has retired. M/S John/Doane that Pachel be offered \$150 per month stipend and \$30 per hour for callouts. Passed. He will be asked to sign a contract, and we will provide him coverage with WorkSafe BC.
2. **Parts Trailer Update** – The trailer has been relocated to behind the Health Centre on Magic Mt. land with their permission. The trailer needs some repairs.
3. **GIC** – We have purchased a \$50,000 GIC at CCCU at the rate of 0.6% interest for 18 months.
4. **Status of Annual Reports** – The annual water return has been submitted to the Ministry of Forests, Lands, Natural Resources, and Rural Development. Completion of the revenue analysis is in process.
5. **Water Samples** – Island Health is changing their protocol for sending out the forms. They will be sent electronically, and we will be responsible to printing them. If Pachel is unable to print them, they will be sent to the society's Gmail account.
6. **BCSWA Webinar** – John attended the follow-up to the first meeting. A Chat Forum will be created by June, so that small system owners can communicate with each other. This has been initiated by the ombudsperson's office due to people's dissatisfaction with their health authorities. There are 4600 small water systems in BC (with fewer than 500 connections). There are about 150 of these systems who have become involved in this current process.
7. **Bills in Arrears** – One courtesy reminder will be sent to those in arrears regarding interest charges as of April 30.
8. **Expenditure** – Sandwiches were ordered from Provisions for the work crew by John at a cost of \$108+ tip. M/S Barbara/Doane to approve reimbursing John for the costs. Passed.
9. **Date for Next Board Meeting** – To be determined.

ADJOURNMENT at 10:23am