

**April 20, 2022, PLWUS Directors' Board Meeting
BY ZOOM**

Present: John Martin- President, Barbara Smith - Secretary, Neil Matheson – Treasurer, Patty Biro, Doane Grinnell, Terry Theiss

Regrets: Jayne Tyson and Jonah Spiegelman

Start 9:34 am

1. Agenda:

MOTION: Made by Barbara and seconded to approve with the deletion of #13 which had been duplicated elsewhere. APPROVED

2. Approval of Minutes of January 22, 2022, meeting done by email.

3. Old Business

a. **Hadley Lake Dam** at Pete's Lake. We are determined to be owners because of our water license so will need a Joint user agreement with the Ministry of Transportation and Infrastructure (MoT)

At present, MoT via Mainroad is keeping the culvert clear and has erected a metal barrier at the side of the road. The Dam involves a portion of the raised road including the culverts on either side of the road. We need a barrier in front of the culvert.

John to draft a letter to be sent to MoT.

Neil says that in addition, there is a requirement to do an assessment and determine the Dam's category based on the consequence to others (low), and risk of failure (also low). Neil and John to determine that classification.

b. Annual Report to Societies Online and Ministry of Forests, Lands and Natural Resources (MFLNR)

Neil to do – He needs approved financial statement and a copy of 2021 AGM.

c. Trailer repair – Doane - tabled but in process of repair.

d. Contact with William Shulba - tabled

e. Installation of Qrd ramp sign done at Ramp.- Qrd says if removed again they will simply shut down that tap. Terry to alert members and other users of this on the Lasqueti email list.

f. Update on the False Bay line in the Emergency Phone tree – John located a map of the spur line and discovered that the 4" line only goes to the Last Resort Society. Barbara to redo the instructions.

g. Spring flush – April 5 - John-

Mechanics worked well, great crew, nothing broke and no one got hurt.

The Phone tree didn't work that well as people failed to notify next in line. Terry says we need to revamp the procedure. It is proposed that the Branch leader must call

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everyone on their branch which should involve only 6 or 7 people. Terry to contact the leaders.

3. New Business:

a. Approval of draft 2021 financial Statement - attached Neil

Motion: Made by Neil and seconded that the draft 2021 financial statement be approved and that the notation regarding the minimum amount (\$1) be deleted.
APPROVED

b. Approval of draft 2022 Budget-
Discussion

- Doane suggested that cisterns be located in strategic spots to handle fire suppression. There may be an issue with algae and a requirement of an annual cleaning. Barbara reviewed the system at Prowse Point with 2 2,500-gallon tanks, a dedicated pump and also a side access to the ocean for alternate water supply.
- John to set up a committee with Doane and Neil for the issue of obtaining and positioning of tanks.
- Neil reviewed the budget- The budget projects that there would be \$70K available in the Capital Improvement Fund by the end of 2023
- .
- Barbara was concerned about no specific allocation for repairs. Tanks will be expensive. John and Doane to determine what needs to be replaced first. All for the next meeting.

MOTION: Made by Patty and seconded to approve the 2022/23 Budget - APPROVED

c. Approval of proposed 2023 membership fee to be ratified by members at AGM- Neil - \$360 fee per members.

MOTION: Made by John and seconded to recommend the fee payable yearly by the membership at \$360 - \$320 usage and \$40 membership – APPROVED

d. Outstanding membership fees – Terry
13 members haven't paid by the end of April. Thereafter the interest fee is assessed then possible shut off the end of May. A reminder to be sent out to those laggards.

e. Do we need a New GIC, after the 2021 fees are all in, we will have somewhere in excess of \$55K in the bank – Neil

MOTION: Made by John and seconded to withdraw \$30,000 and place it into a GIC
APPROVED

f. Approval to top up the Capital Improvement Fund (CIF) by \$15,000 from the Operating Surplus to make it \$45,000

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MOTION: Made by Doane and seconded to top up the CIF by \$15,000. APPROVED

g. How to entice Junior members as we need volunteers? Perhaps an invite at the AGM to inspire them.

h. Grant Funding- nothing appropriate at this time and any application will require considerable future planning and member approval.

Tabled

i. Debris barrier at the Lake – Patty's brother, Bill, will attend to this sometime in May. Patty to co-ordinate with him.

j. Possible date for AGM? Best possible date is August 27th to start at 1:30. Must be in person as there is no internet at the Arts Centre. This venue is only available on the lawn of that facility, as we are not able to go inside if it rains. John to contact the Arts Centre.

k. Barbara reviewed the new division of secretarial duties between Barbara and Terry and the installation of a virtual PLWUS Lasqueti Google Drive accessible by all directors. Terry to continue to handle the direct contact with members.

Meeting adjourned at 11:10 am.